**Fiscal and Management Control Board**

**Transportation Board Room**

June 25, 2018

12:30 p.m.

***MEETING MINUTES***

**Present:** Director Steven Poftak, Director Brian Lang and Director Monica Tibbits-Nutt

**Quorum Presen**t: Yes

**Others Present:** Secretary Stephanie Pollack, MassDOT Director Joe Sullivan (departed at 1:34 p.m.) Luis Ramirez, Jeffrey Gonneville, Marie Breen, Owen Kane, Mike Abramo, Nathan Peyton, David Abdoo, Jackie Goddard, Evan Rowe, Scott Hamwey, Jessica Casey, Beth Larkin, Heather Hume, Laurel Paget-Seekins, Kat Benesh, Dan Grabauskus and David Scorey

At the call of Vice Chair Poftak, a meeting of the Fiscal and Management Control Board (Board) was called to order at 12:36 p.m. at the State Transportation Building, Transportation Board Room, 10 Park Plaza, Boston, Massachusetts.

 Vice Chair Poftak opened up the public comment period for items appearing on the agenda.

 The first speaker Richard Prone, MBTA’s Duxbury Advisory Board Representative, commented on the addition of commuter rail evening trains.

 Next, Louise Baxter, from TRU, read testimony of behalf of the TRU, relative to AFC 2.0 and the Better Bus project.

Lastly, Marilyn McNabb commented on the Ride’s transition to Transdev.

Next, was the approval of the meeting minutes of June 11, 2018.

On motion duly made and seconded, it was:

**VOTED: to approve the minutes of June 11, 2018.**

**Director Tibbits-Nutt abstained from voting.**

Next, Vice Chair Poftak called upon General Manager Luis Ramirez to present Agenda Item D, the Report of the General Manager. Mr. Ramirez discussed the recent approval of a new parking policy, rates, strategy and demand-based pricing and the impact it had on South Shore customers. Mr. Ramirez, along with Mayor Joseph Sullivan from Braintree and Senator John Keenan, had met and discussed modifications to the rates and would report back to the Board on July 16 to further discuss and suggest modifications to the policy.

Mayor Sullivan expressed appreciation to the General Manager, Secretary and the Board members for their willingness to modify the parking rate structure for the most popular and heavily used stations on the Red Line.

Mr. Ramirez continued with the announcement of the resignation of Chief Administrator Mike Abramo and acknowledged his substantial efforts and contributions over the past three years. Mr. Ramirez wished him well as he returned to the private sector.

Mr. Abramo thanked the GM, Deputy General Manager and the MBTA team for all their hard work and dedication in reining in escalating budget deficits and its focus on becoming a more customer-oriented agency.

Directors Steven Poftak and Brian Lang expressed their appreciation for Mr. Abramo’s leadership and passion in efforts to obtaining a fiscally responsible budget.

Next, the Chair called upon MassDOT’s Deputy Chief of Staff Nathan Peyton to present Agenda Item F, the FMCB Calendar. Mr. Peyton reviewed upcoming agenda items with the Board, as set forth in the attached document labeled, “FMCB Public Schedule, June 25, 2018.” Discussion ensued.

Next, Mr. Gonneville kicked off Agenda Item G, an update on bus service and planning. Mr. Gonneville introduced Jess Casey, Deputy COO of Service Planning and Strategy who continued the presentation with contribution from Heather Hume, Director of Service Planning, and Laurel Paget-Seekins, Director of Fare Policy and Analytics. Ms. Casey highlighted the accomplishments of the last 90 days and continued with a general update of the data, tools and resources, partnerships and outreach of the Better Bus Project. Ms. Casey concluded with next steps of the project as set forth in the attached document labeled “Better Bus Project, June 25, 2018.” Discussion ensued.

Next, Manager of Long-Range Planning Scott Hamwey followed with a presentation on bus network redesign. Mr. Hamwey provided a broad overview of the network design that focused on network level optimization responding to the region’s current travel patterns to better serve riders and to attract new riders, as set forth in the attached document labeled “Bus Network Redesign, June 25, 2018.” Discussion ensued.

The Board requested staff come back before the Board and provide specific analysis and data that would assist in defining the actual objective of the bus network redesign.

Next, Vice Chair Poftak called upon Beth Larkin, Assistant General Manager of Capital Delivery to present the next three agenda items for contracts.

Ms. Larkin presented Agenda Item I, a Professional Service Contract that would allow for construction phase services to be provided by the Engineer of Record for the Red Line Cabot Carhouse Improvements project. This was in support of the Cabot Yard and Maintenance Facility Improvements Construction Contract under the Red Line/Orange Line Improvements Program to support the acceptance of new Red Line vehicles, as set forth in the attached document labeled “MBTA Contract No. R44PS04 Amendment No. 3 Red Line Cabot Carhouse Improvements, June 25, 2018.” Discussion ensued.

On motion duly made and seconded, it was:

**VOTED:**

**That the General Manager & CEO, or his designee, is hereby authorized to execute in the name of and on behalf of the Massachusetts Bay Transportation Authority (the “MBTA”), and in a form approved by the General Counsel, Amendment No. 3 to MBTA Contract No. R44PS04: Red Line Cabot Carhouse Improvements project for Construction Phase Services in support of the Red Line / Orange Line Infrastructure Improvements Program (RL/OL Program) with Jacobs Engineering for an amount not to exceed $3,678,038.**

Next, Ms. Larkin continued with Agenda Item H, a construction contract for the Green Line Beaconsfield to Riverside Track and Signal Upgrades. Ms. Larkin noted that this board action would provide for the replacement of track and signals on the Green Line D Branch between the Beaconsfield and Riverside Stations located in the Town of Brookline and the City of Newton, as set forth in the attached document labeled “MBTA Construction Contract No. Q09CN02, June 25, 2018.” Discussion ensued.

On motion, duly made and seconded, it was:

**VOTED:**

**That the General Manager & CEO, or his designee, is hereby authorized to execute in the name of and on behalf of the Massachusetts Bay Transportation Authority (the “MBTA”), and in a form approved by the General Counsel, MBTA Construction Contract No. Q09CN02 with Barletta-Fischbach Green Line D Branch Joint Venture for an amount not to exceed $74,000,000.**

The last contract was for on-call track services. Ms. Larkin noted that this contract would provide for emergency, urgent and routine repairs and reconstruction of track and right-of-way elements on an on-call basis throughout the MBTA rapid transit system. The track and right-of-way improvements would address state of good repair needs, enhance safety and improve system reliability and customer satisfaction, as set forth in the attached document labeled “MBTA Construction Contract No. S01CN03” Track/ROW II On-Call Construction Services Systemwide, June 25, 2018.” Discussion ensued.

 On motion, duly made and seconded, it was:

**VOTED:**

**That the General Manager & CEO, or his designee, is hereby authorized to execute in the name of and on behalf of the Massachusetts Bay Transportation Authority (the “MBTA”), and in a form approved by the General Counsel, MBTA Construction Contract No. S01CN03: Track/ROW II On-Call Construction Services, Systemwide with the Middlesex Corporation for an amount not to exceed $28,734,366.**

Next, Vice Chair Poftak called upon General Manager Ramirez to present Agenda Item J, an update on LEAN productivity. Mr. Ramirez provide a brief overview of LEAN and then introduced Senior Director of LEAN Strategy Kat Benesh to proceed with the Quarterly Update.

 Ms. Benesh brought the Board up to date on the LEAN Program noting that the first wave of employee training and engagement had been completed. The program was continuing and expanding groundwork to redesign processes and focus on the most critical departments. Ms. Benesh concluded her presentation with next steps, set forth in the attached document labeled “LEAN at the MBTA Quarterly Update, June 25, 2018.” Discussion ensued.

 Next, Vice Chair Poftak deviated from the Agenda and recognized outgoing Recording Secretary Chris Ciampa for her professionalism, enthusiasm and most of all her availability, upon her departure from the MBTA. .

Mr. Poftak noted that Agenda Item K, the Commuter Rail Performance Update, was a written document and included in their Board books, as forth in the attached document labeled “FMCB Commuter Rail Update, June 25, 2018.” Director Poftak questioned Keolis Chief Executive Officer & General Manager David Scorey, with contribution from Commuter Rail Executive Director Dan Grabauskas concerning the downturn in coach availability and ridership count. Discussion ensued, and Mr. Grabauskas indicated the Board would be provided additional information at a future meeting.

 Lastly, Mr. Scorey continued with Agenda Item L, an update on Commuter Rail Fare is fair. Mr. Scorey discussed key component elements including marketing, retail and technology, process and engagement, revenue protection and next steps, as set forth in the attached document labeled “Revenue & Ridership Project Update, June 25, 2018.” Discussion ensued.

On motion duly made and seconded, it was by roll call:

Vice Chair Poftak Yes

Director Lang Yes

Director Tibbits-Nutt Yes

**VOTED: to enter into Executive Session for a discussion of strategy related to collective bargaining and real estate at 3:30 p.m.**

**Documents relied upon for this meeting:**

June 11, 2018 minutes

FMCB Calendar, June 25, 2018

FMCB Public Schedule, June 25, 2018

Better Bus Project, June 25, 2018.”

Bus Network Redesign, June 25, 2018

MBTA Contract No. R44PS04 Amendment No. 3 Red Line Cabot Carhouse Improvements, June 25, 2018

MBTA Construction Contract No. Q09CN02, June 25, 2018

MBTA Construction Contract No. S01CN03 Track/ROW II on-Call Construction Services Systemwide, June 25, 2018.

LEAN at the MBTA Quarterly Update, June 25, 2018

FMCB Commuter Rail Update, June 25, 2018

Revenue & Ridership Project Update, June 25, 2018